

FACT SHEET 2015 - 2016
AALTO UNIVERSITY SCHOOL OF BUSINESS
Mikkeli Campus
Bachelor's Program in International Business (BScBA)

Full legal name of the institution	Aalto University School of Business, Mikkeli Campus, Bachelor's Program in International Business (BScBA)
Socrates Code	SF ESPOO12
Postal Address	Lönnrotinkatu 5 50100 MIKKELI, FINLAND
Internet Address	biz.aalto.fi/mikkeli https://into.aalto.fi/display/enbscba/Homepage
Fax number	+358-15-211 334
E-mail	exchange-mikkeli@aalto.fi

Head of the Institution	Ms. Joan Lofgren, PhD.
Position	Program Director
GSM	+358-50-3495 196
E-mail address	Joan.Lofgren@aalto.fi

International Relations Academic Issues	Ms. Mari Syväoja, M.Sc.
Position	Manager of Academic Operations
GSM	+358-44-7044 211
E-mail address	Mari.Syvaoja@aalto.fi

Student Exchange Coordinator Incoming and Outgoing Students Socrates Departmental Coordinator	Ms. Annamari Vahvaselkä, B.B.A.
GSM	+358-44-2927 623
E-mail address	Annamari.Vahvaselka@aalto.fi

Academic year, semesters	August 1, 2015 – July 31, 2016 No actual semesters - courses run year-round in 15 three-week modules														
Nomination and application deadlines	Fall: Nominations May 15, 2015 Applications June 15, 2015 Spring: Nominations September 15, 2015 Applications October 16, 2015 Summer: Nominations February 29, 2016 Applications March 15, 2016														
Application process	Aalto University has a new online application system and the instructions can be found from our intranet: https://into.aalto.fi/display/enbscba/Information+for+Exchange+Students .														
Recommended dates of arrival	Fall 2015: At latest on August 30, 2015 (courses start on August 31, 2015) Spring 2016: During week 1 (courses start on January 4, 2016) Summer 2016: There are courses starting every three weeks, arrival during the weekend before the course starts. The courses are starting: May 16, June 6, June 27 and July 25														
Breaks	Christmas Break: December 12, 2015 – January 3, 2016 Spring Break: March 28 – April 1, 2016 Summer Break: July 18 – 22, 2016														
Lectures cancelled due to public holiday or special events	Epiphany, January 6, 2016 Good Friday, March 25, 2016 Easter Monday, March 28, 2016 Ascension Day, May 5, 2016 Midsummer Eve, June 24, 2016 (Note, the missing class hours are compensated during the course in question.)														
Accommodation arrangements	The university will arrange the accommodation with the local student housing organization, MOAS Ltd. Students are applying the accommodation in the same online application as to the program.														
Orientation for exchange students	There will be an orientation session in the end of August and beginning of January. During the summer the students will get the information upon arrival. The exchange students will each have a tutor to help them with the general issues in Mikkeli.														
Language requirements	We require that exchange students whose native language is other than English to provide an official certificate of English proficiency <u>or</u> to take the TOEFL (Test of English as a Foreign Language). We expect the exchange students to have at least level B2 in English in the Common European Framework. The TOEFL score requirement is the minimum of 87 in the TOEFL iBT test. Copy of the score report is required.														
Credits	Each business course has 45 contact hours and is worth 6 ECTS (equivalent to 3-4 US semester credits).														
Grading Scale	<table> <tr> <th>Aalto grade</th><th>ECTS grade</th></tr> <tr> <td>5</td><td>A</td></tr> <tr> <td>4</td><td>B</td></tr> <tr> <td>3</td><td>C</td></tr> <tr> <td>2</td><td>D</td></tr> <tr> <td>1</td><td>E</td></tr> <tr> <td>0</td><td>F/FX</td></tr> </table>	Aalto grade	ECTS grade	5	A	4	B	3	C	2	D	1	E	0	F/FX
Aalto grade	ECTS grade														
5	A														
4	B														
3	C														
2	D														
1	E														
0	F/FX														