INTERNATIONAL STUDIES ABROAD REFUND POLICY
Summer & Intersession Programs

All students enrolled in a USD International Studies Abroad Program are subject to the refund policy as outlined below.

All cancellations MUST BE SUBMITTED IN WRITING to the USD International Studies Abroad Office in order for refunds to be issued on remaining refundable fees.

Complete payment for all international programs is due to USD 10 days prior to program start date.

Breakdown of Refund Schedule

Application Fee & Deposit: Upon application submissions, all students agree to a $600 charge that is comprised of a $100 application fee and $500 program deposit. After the initial deadline passes (original deadline advertised on the program website), these fees are NON-REFUNDABLE. These fees are only refundable if a student withdraws from the program before the initial application deadline passes. No exceptions.

Tuition : Refunds will be processed on a pro-rated basis according to the following schedule:

Refund if cancellation is received on or before:	**1 day Prior to Program Start Date**	**1 day After Program Start Date**	**3 days After Program Start Date**	**6 days After Program Start Date**	**9 days After Program Start Date**
Tuition	100%	90%	75%	60%	50%

Program Fee/Housing: Refunds will be processed on a pro-rated basis according to the following schedule:

Refund if cancellation is received on or before:	**2 weeks after initial application deadline**	**4 weeks after initial application deadline**	**6 weeks after initial application deadline**
Program Fee/Housing	100%	50%	0%

In situations where a program continues to accept applications after the initial application deadline, the *initial deadline will apply for refund purposes* to all applications regardless of when the application is submitted.

No refunds will be issued 10 days after arrival, regardless of policy.

Upon written request, refunds will be issued according to the above schedule by the USD Office of Student Financial Services. No refunds will be issued on-site at the program location.

Note: Refund requests due to student financial hardship or medical/family emergency will be handled on a case-by-case basis and will require additional documentation. This decision is made by the Director of International Studies Abroad.